



Registration Information (Please read completely)

The 2009 JCC Maccabi Games in Westchester are less than 4 months away! It is going to be the biggest event in the history of our Jewish community and we need you!

- 1,000 volunteers and 700 host families are needed to assist with the 2009 Westchester JCC Maccabi Games
- Volunteers are needed to fill the following jobs (partial list):
 - Airport Greeters
 - Orientation and intake of athletes
 - Opening Ceremonies- Ushers, credential checkers, security
 - At the athletic venues – timekeepers, score keepers, snack and water servers, security, medical, transportation and traffic control
 - At the JCC of Mid Westchester and the Rosenthal JCC of Northern Westchester – lunch servers
 - At evening activities – dinner servers, security, overall supervision
 - Days of Caring and Sharing – assistance with community service projects
 - Medical Central at the JCC of Mid Westchester and medical tents at the athletic venues – people with medical experience
 - Maccabi Central – assisting with volunteer check-in, answering questions

These are just some of the volunteer jobs we need to fill. If you can volunteer a couple of hours, a whole day or the whole week, we need your help! And we promise, you'll really enjoy being a part of the JCC Maccabi experience.

NOTE - Local synagogues have committed to recruiting volunteers to take on specific assignments as a group. If you are not sure what your temple has signed up for, contact your Maccabi temple liaison or Gwynneth Russler at russlerg@jccmw.org. You must then register online for that specific job and shift. You are also welcome to sign up for as many additional jobs/shifts as you can as an individual.

For security reasons, everyone participating in the Games, whether as an athlete, coach, host family, volunteer or spectator, must register online. To register, log onto www.jccmacreg.org.

Please note that the registration site only works with IE (Internet Explorer) 6.0, 7.0 or Safari. IT DOES NOT WORK IF YOU ARE USING AOL OR MOZILLA AS YOUR BROWSER. (NOTE that if AOL is your server, you MUST minimize your AOL browser and then open IE from your desktop).

Once you enter the site, you must "Sign In". If you have an account from a prior year, select "Sign In" and provide your user name and password from your previous participation in JCC Maccabi Games. (If you don't remember your user name and password, please email Gwynneth Russler at russlerg@jccmw.org.)

If you are NEW and need to create an account, select "Register" (create an account). Create the account in your name and select Mid-Westchester as your delegation.

- When you select the registrant type “Volunteer and/or Host Family”, you will have **THREE** Options:
 - 1) To both volunteer and host athletes
 - 2) To just be a Host Family
 - 3) To just volunteer
- **Registering to be a VOLUNTEER AND HOST FAMILY:** If you are registering as both a host family and volunteer, select Games as your program, host family and/or volunteer as your registrant type and create the account in your name. **SELECT-** “Mid-Westchester” as your Delegation and **HOST**.
- On the second page there is a question asking if you want to be a host family – Answer **YES**. You will be asked a series of questions on the following two pages, including the names of others living in your household. Every member of your immediate household should be listed in this grid, along with their respective roles (i.e. volunteer, athlete, or none for household member) and thus, you will receive credentials for them, which will allow each of you entry to Opening Ceremonies and all athletic venues. As a host family, you **DO NOT** need to register yourself or your family members who live with you as spectators. However, you will still have to register your athletes and/or other volunteers in your family (see below).
- Fill out the volunteer section by selecting from the categories the available jobs and time slots that work best for you. If you are volunteering with a synagogue group, you can add that information in the comments section.
- **HOST FAMILY ONLY:** Follow the same steps as above. Once you have answered **YES** to be a host family, skip the volunteer section, click “next” on the bottom of the page and proceed to complete the host family questions as described above.
- **VOLUNTEER ONLY:** Follow the same steps as above in the first bullet. At the top of the second page, answer “**NO**” to host family and then in the section just below it, select the job(s) and time slots that work best for you. If you are volunteering with a synagogue group, you can add that information in the comments section. Volunteers will receive volunteer credentials and **DO NOT** need to register themselves again as spectators.
- Make sure you click next on the bottom of each page and then click submit on the summary page so that your information will be saved. You can always revisit your account to complete any unanswered questions or make changes. If you do not reach the summary page and click submit, your information will not be saved and you will have to start again.
- You can have multiple registrants within your single account. If another member of your family also wants to volunteer, simply click “add registrant” on the **ACCOUNT HOME** page once you complete your own registration and go through the process again for them. **NOTE** - Each account can have **ONLY** one **HOST FAMILY**.
- If you have a child who is participating as an athlete, you must click “add registrant” on the **ACCOUNT HOME** page and add/register each athlete separately. Athletes will

receive athlete credentials, which will give them full access. (**All athletes' families are required to register as host families and to host at least two visiting athletes.**)

- **If you have other family members in Westchester who are not volunteering or hosting but want to attend Opening Ceremonies and athletic events, you can register each of them as spectators within your account by clicking add registrant from the ACCOUNT HOME page.** Note that you may add as many names as you want in the spectator grid. There is no need to create a separate account for each spectator. Another option is to provide the registration information to your extended family members and friends and have them register themselves for spectator passes. NOTE – Spectator registration is only for those who are not competing, coaching, hosting or volunteering.
- If you need any assistance, please email Lisa Roberts at lisaroberts@rosenthaljcc.org, Monica Mandel at mlmcsw@aol.com, or Gwynneth Russler at russlerg@jccmw.org.
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